

PANOLA COUNTY SHERIFF'S OFFICE

Office: 903.693.0333
Fax: 903.693.9366

314 W. Wellington
Carthage, Texas 75633



Sheriff Kevin Lake

January 25, 2019

The Honorable LeeAnn Jones
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Dear Judge Jones,

Please add the following items to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the resignation of Colby Baker as a Detention Officer for the Panola County Sheriff's Office effective February 3, 2019.

Sincerely,

A handwritten signature in black ink, appearing to be "K Lake", with a long horizontal line extending to the right.

Kevin Lake
Sheriff

KL/lw

CC: Jennifer Stacy
Joni Reed

Honesty, Integrity, Service



County of Panola

110 S. Sycamore • Room 216-A
Carthage • Texas 75633
Phone 903-693-0391 • Fax 903-693-2726

County Judge
Lee Ann Jones

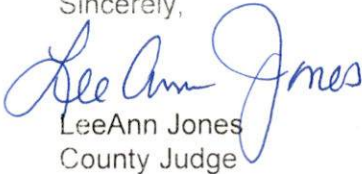
County Commissioners
Ronnie LaGrone, Pct. #1
David Cole, Pct. #2
Craig Lawless, Pct. #3
Dale LaGrone, Pct. #4

January 31, 2019

Panola County Commissioner's Court

Please approve and record the employment of Thomas L. Earle with Panola County as Building Maintenance Superintendent employee at the rate of \$40,864.00 per year with travel allowance of \$1,200.00 per year effective February 19, 2019.

Sincerely,


LeeAnn Jones
County Judge

NOTICE OF PROPOSED INSTALLATION
PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS

Formal notice is hereby given that:

Brammer Engineering, Inc / Hydroline, LLC proposes to place a
(COMPANY NAME)

10 inch line within the Right-of-Way
(PIPE SIZE)

of County Road: 444 on West Side as follows: reflected on attached plat
(NUMBER OF ROAD) highlighted in yellow.

The proposed pipeline will cross under the indicated roads on the attached sheet.
Installation shall be made by boring a total length of 1300 feet line in Panola County.

The location and description of the proposed line and appurtenances is more fully shown by the copies of the drawings attached to this notice. The line will be constructed and maintained on the County Right-of-Way as directed by the County Commissioners in accordance with current Panola County Specifications.

Construction of this line will begin on or after the 30th day of
January 2019.

FIRM: Brammer Engineering, Inc
BY: Chris Agnew
TITLE: Senior Landman
ADDRESS: 400 Texas Street, Suite 600
chris.agnew@brammer.com
PHONE: (318) 429-2350

APPROVAL

February 5, 2019

TO: Brammer Engineering, Inc./Hydroline, LLC
Attn: Chris Aymond
400 Texas Street, Suite 600
Shreveport, LA 71101

RE: **CR #444**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **10" temporary water line** within the right-of-way of County Road **#444** as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.
5. Parallel line will be installed as near the right-of-way lines as is possible and

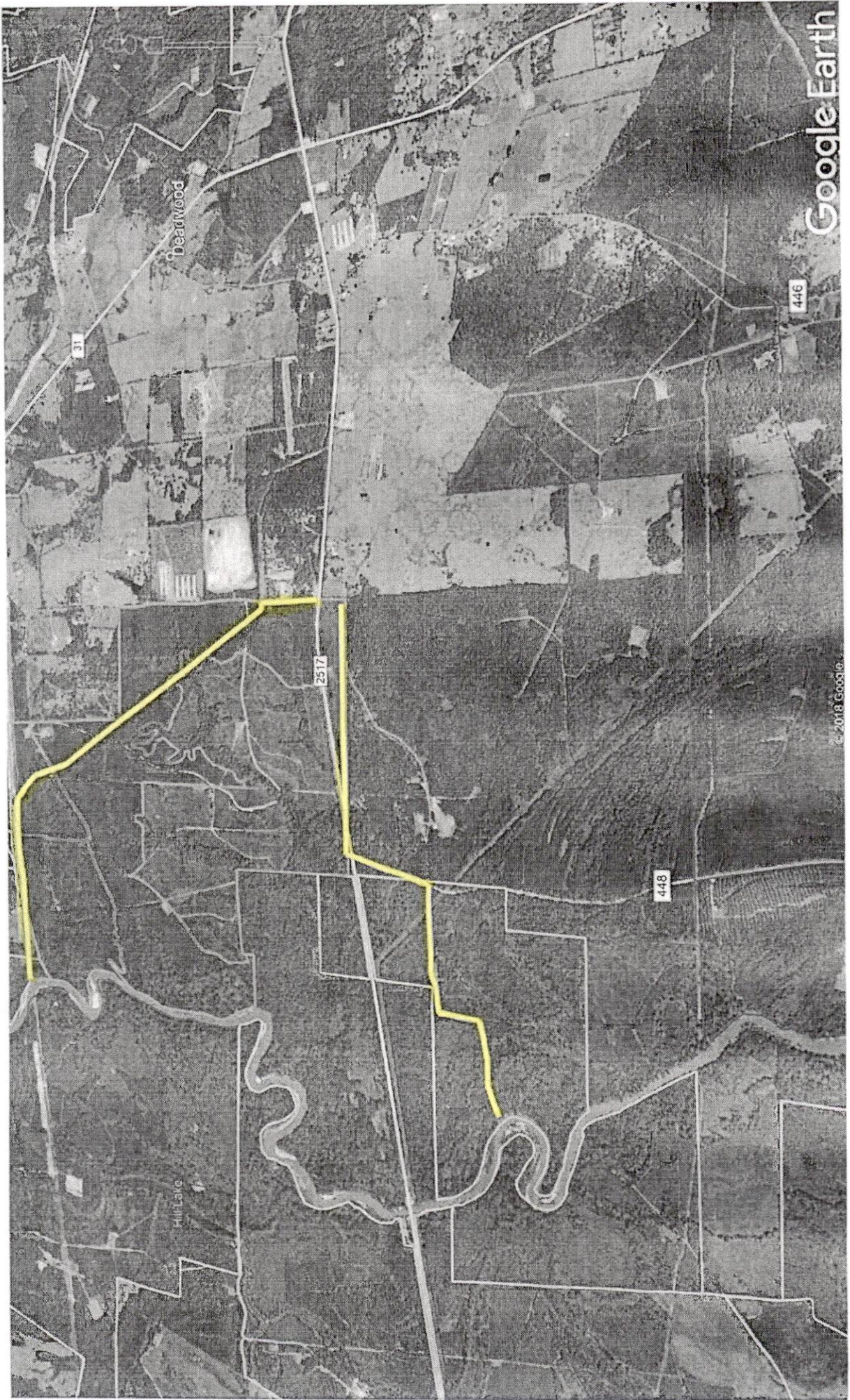
no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.

6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: 
COUNTY JUDGE

COMMISSIONERS:

Precinct #1	Ronnie LaGrone
Precinct #2	David A. Cole
Precinct #3	Craig M. Lawless
Precinct #4	Dale LaGrone



**TENTATIVE SCHEDULE FOR
2019 BUDGET PROCESS FOR
2020 FISCAL YEAR**

<u>DATE</u>	<u>ITEM</u>
April 30	Receive estimated preliminary appraisals.
May 1	County Judge sends budget request letters to department heads.
May 22	Budget requests from department heads due back in County Judge's office.
May 24 @ 9:00 a.m.	Budget Workshop.
May 24	County Judge gives instructions to County Auditor for preparation of proposed budget. Auditor begins budget preparation.
July 9	Commissioners' Court Agenda Item: A. In accordance with the Property Tax Code, to officially appoint Holly Gibbs as Panola County's representative to calculate and publish the unit's effective and rollback tax rate schedules for tax roll year 2019.
July 25	The Chief Appraiser certifies the approved appraisal roll to each taxing unit. (Property Tax Code 26.01)
July 26	County Auditor delivers budget to County Judge, and County Judge begins review of budget to verify that this is the exact budget he wants to propose.
July 30	County Judge prepares letter of transmittal for proposed budget, files proposed budget with County Clerk, and gives a copy to each Commissioner.

August 6

Commissioners' Court Agenda Items:

- A. Tax Assessor delivers effective and roll back tax rates to Commissioners' Court.
- B. To set Panola County Budget Hearing for Fiscal Year 2020 on August 20, 2019 at 1:35 p.m.; to set the adoption of the Fiscal Year 2020 Budget on August 20, 2019 after the Budget Hearing; and to authorize publication of same in accordance with the requirements of laws and regulations applicable thereto. (Local Government Code, Section 111.007)
- C. To authorize the County Judge to publish proposed salaries of Panola County Elected Officials as set out in the proposed Budget for Fiscal Year 2020 and to set the adoption of such salaries on August 20, 2019 after adoption of the Budget for Fiscal Year 2020 in accordance with the requirements of laws and regulations applicable thereto. (Local Government Code, Section 152.013)
- D. To discuss amount of revenue to be raised. If the proposed tax rate exceeds the effective tax rate, take a record vote and schedule public hearings for August 9, 2019 at 9:00 a.m. and August 12, 2019 at 9:00 a.m., and authorize applicable publications. (Tax Code, Section 26.05)

August 7

"Notice of Public Hearing on Tax Increase" (1st quarter-page notice) published at least 7 days before public hearing. (Tax Code, Section 26.06)

Publish Notice of Public Hearing on 2020 Budget.

Upload to website.

Publish Proposed Salaries of Panola County Elected Officials.

August 9

Commissioners' Court Agenda Item:

(ONLY ONE ITEM ALLOWED BY LAW ON AGENDA)

- 1. Public hearing on tax rate; schedule and announce meeting to adopt tax rate.

August 12

Commissioners' Court Agenda Item:

(ONLY ONE ITEM ALLOWED BY LAW ON AGENDA)

1. Public hearing on tax rate; schedule and announce meeting to adopt tax rate 3-14 days from this date (August 20, 2019 at 1:30 p.m.). (Local Government Code, Section 111.010) (7 Days)

August 11 (Sunday)

"Notice of Vote on Tax Rate" (2nd quarter-page notice) published at least 7 days before meeting to adopt tax rate. (Tax Code, Section 26.06) (9 Days)

August 20

Commissioners' Court Agenda Items:

- A. To conduct Panola County Budget Hearing for Fiscal Year 2020 at 1:35 p.m. pursuant to notice and publication thereof as required by law. The public is invited to attend and participate. (Local Government Code, Section 111.007)
- B. At the conclusion of hearing to adopt Panola County Budget for Fiscal Year 2020. (Local Government Code, Section 111.008)
- C. To adopt 2020 Elected Officials Salaries pursuant to notice and publication thereof as required by law. (Local Government Code, Section 152.013)
- D. To adopt Order 2019-___ setting the 2020 Tax Rate and Tax Levy and authorizing the Tax Assessor to prepare tax statements with approved tax rate. (Local Government Code, Section 111.010)

August 30

County Judge files final adopted budget with County Clerk.



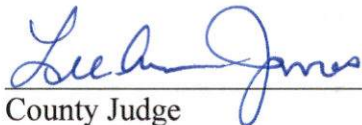
PANOLA COUNTY 2018 BUDGET AMENDMENT #27
February 5, 2019

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT	
GENERAL FUND			
REVENUES			
100-330-41060	LAW ENFORCEMENT OFFICER STANDARD	(1,019)	
100-330-41130	STATE VOTER REGISTRATION	(3)	
100-330-41170	INDIGENT DEFENSE SERVICES GRANT	(2,112)	
100-340-46000	DISTRICT ATTORNEY	(567)	
100-360-41001	INTEREST EARNINGS	20,489	
100-360-41020	MISCELLANEOUS REVENUE	4,291	
100-360-41030	FAMILY PROTECTION FEE	(590)	
			<u>20,489</u>
EXPENDITURES			
MISCELLANEOUS & NON-DEPARTMENTAL			
100-409-54071	ECONOMIC DEVELOPMENT MATCH (ETEDD)	489	
			<u>489</u>
CRIMINAL DISTRICT ATTORNEY			
100-477-53100	OFFICE SUPPLIES & REPAIRS	4	
100-477-53120	LAW BOOKS	(4)	
			<u>0</u>
BUILDING MAINTENANCE			
100-510-54200	COMMUNICATION TELEPHONE	(272)	
100-510-54430	UTILITIES	272	
			<u>0</u>
HEALTH & PAUPERS CARE			
100-646-54890	ATTORNEY FEES	20,000	
			<u>20,000</u>
GRAND TOTAL GENERAL FUND			<u><u>20,000</u></u>

PANOLA COUNTY
2018
BUDGET AMENDMENT #27

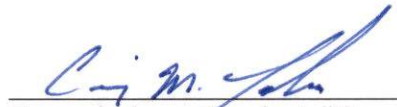
We hereby amend the Panola County Budget for the Fiscal Year 2018 as set forth above according to the procedures outlined under Vernons Texas Codes Annotated Local Government Code, Chapter 111, Subchapter A Sections 111.010 (d), 111.0106, 111.0107, 111.0108. A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2018.


Signed on this 5th day of February, 2019.


County Judge


Commissioner Precinct # 1


Commissioner Precinct # 2


Commissioner Precinct # 3


Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 5th day of February, 2019 as the same appears on file in the office of the County Clerk of Panola County.


County Clerk





PANOLA COUNTY 2019 BUDGET AMENDMENT #3

February 5, 2019

THIS AMENDMENT IS FILED TO MEET AN EMERGENCY
TEXAS LOCAL GOVT. CODE § 111.010 [C]

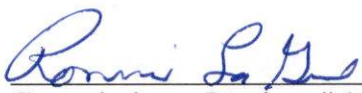
ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT	
GENERAL FUND			
REVENUES			
	CASH BALANCE	<u>565</u>	
			<u>565</u>
EXPENDITURES			
LAWSUITS VS COUNTY			
<u>100-478-54880</u>	SETTLEMENTS & OTHERS	<u>565</u>	
			<u>565</u>
GRAND TOTAL FOR GENERAL FUND			<u>565</u>

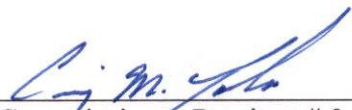
PANOLA COUNTY
2019
BUDGET AMENDMENT #3

We hereby amend the Panola County Budget for the Fiscal Year 2019 as set forth above according to the procedures outlined under Local Government Code, Chapter 111, Subchapter A Sections 111.010 (c). A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2019.

Signed on this 5th day of February, 2019.


County Judge


Commissioner Precinct # 1


Commissioner Precinct # 3


Commissioner Precinct # 2


Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 5th day of February, 2019 as ~~the same~~ appears on file in the office of the County Clerk of Panola County.


County Clerk



CERTIFICATE of COURSE COMPLETION

Open Meetings Act

I, **David A. Cole**, certify that I have completed a course of training on the Texas Open Meetings Act that satisfies the legal requirements of Government Code, Section 551.005.

Certificate is issued effective this 15th day of January, 2019.



NOTICE TO CERTIFICATE HOLDER: You are responsible for the safekeeping of this document as evidence that you have completed this open government training course. The Office of the Attorney General does not maintain a record of course completion for you and is unable to issue duplicate certificates. Government Code Section 551.005(c) requires the governmental body with which you serve to maintain this Certificate of Course Completion and make it available for public inspection.

Certificate No.: 19-259945M

CERTIFICATE *of* COURSE COMPLETION

Public Information Act

I, **David A Cole**, certify that I have completed a course of training on the Texas Public Information Act that satisfies the legal requirements of Government Code, Section 552.012.

Certificate is issued effective this 15th day of January, 2019.



NOTICE TO CERTIFICATE HOLDER: You are responsible for the safekeeping of this document as evidence that you have completed this open government training course. The Office of the Attorney General does not maintain a record of course completion for you and is unable to issue duplicate certificates. Government Code Section 552.012(e) requires the governmental body with which you serve to maintain this Certificate of Course Completion and make it available for public inspection.

Certificate No.: 19-259942P

COMMISSIONERS
CERTIFICATION FOR CREDIT

Seminar for Newly Elected County Judges and Commissioners
(Title of Conference)

DoubleTree by Hilton Hotel Austin - Austin TX
(Place of Conference)

January 14-17, 2019
(Date of Conference)

LBJ School of Public Affairs - The University of Texas at Austin
in cooperation with the Texas Association of Counties
(Sponsor of Conference)

I, (print name) David Cole, do hereby certify
that I attended the above-listed conference and was present at the course of instruction for which I am
claiming Continuing Education Credit.

I make this certification for the purpose of receiving credit for 20.5 hours of Continuing
Education for the calendar year of 2019.

I represent and declare all the above statements are true and correct.

Dated: 1-17-2019

David Cole
Signature

☐ Judge

☒ Commissioner

PCT. 2

PANOLA
(County)

XXX-XX- 1617
(Last Four Digits - Social Security Number)


RETURN ORIGINAL (white) FORM TO:

LBJ School registration desk at end of conference.
Please retain the yellow copy for your records.

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE
AT A CONFERENCE**

APPROVED

02-05-2019



Lee Ann Jones,
County Judge

NAME: William G. Morris

POSITION: County Veterans Service Officer

DEPARTMENT: Veterans Service Office

DATE: January 22, 2019

CONFERENCE: Northeast Mini-Veteran County Service Officer Training

LOCATION: Northeast Texas Community College, Mount Pleasant, Texas

DATES: February 21, 2019 to February 22, 2019

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 2

Does the conference meet your educational requirements for the year?

If not, how much of your requirements will be met by this conference?

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? 0.

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Section 434.038 (a) of the Texas Government Code states, "To maintain

certification, the officer shall attend at least one commission training

conference a year. An officer must maintain certification to remain in office."

Patsy Malone

From: William Morris <wmorris@co.panola.tx.us>
Sent: Tuesday, January 22, 2019 2:50 PM
To: patsy.malone@co.panola.tx.us
Subject: FW: Northeast Mini-VCSO Training

From: Taylor, Paula A. [mailto:Paula.Taylor@va.gov]
Sent: Tuesday, January 15, 2019 11:56 AM
To: 'vso@txkusa.org'; melissa.laurent@co.camp.tx.us; 'casscountyvso@yahoo.com'; 'ddavis@hopkinscountytexas.org'; veteranserviceofficer@co.titus.tx.us; Harrison County (lindah@co.harrison.tx.us); 'veterans@co.lamar.tx.us'; Marion County (glen.smith@co.marion.tx.us); james.williams@co.morris.tx.us; 'pettyj@co.grayson.tx.us'; 'toats@huntcounty.net'; Rains County; 'hfontenot@vanzandtcounty.org'; Kaufman County; Smith County (MROark@smith-county.com); wmmorris@co.panola.tx.us; Rusk County (veteranservices@co.rusk.tx.us); Gregg County (Kevin.Marshall@co.gregg.tx.us); Linda Flannery
Subject: Northeast Mini-VCSO Training

To All

This is just a little update on the progress of the Mini-VCSO Training in February 2019. The dates for the training is Feb 21-22, 2019, at the Northeast Texas Community College, 2886 FM 1735, Mount Pleasant, TX. I asked you to tell me topics you were interested in. So I have asked the North Texas Veterans Health Care System (VAMC Dallas) to provide Subject Matter Experts on the following topics: VHA Eligibility; VHA Travel Pay; VHA Travel Transportation; and VHA Fee Basis; Caregiver Program and Choice Program. Also, someone asked about the VA Fiduciary Program, so I invite a Field Examiner from the Lincoln Fiduciary Hub to speak to us. All have agreed to participate. This is great information in an informal setting. Take the time to network, relax and learn what you may not know.

I'm trying to provide you with information we do not training on all the time. You know on to do claims, but you also need to know about the VHA programs. Not all veterans are eligible for VA Compensation or VA Pension, but all are concern a VA Health care. I sure most veteran do not know about the VA or how to contact them, but I sure they know on to contact the (VA man or VA lady) in their county. For them that's you. We have to be able to tell them (no you cannot take an ambulance to pick up your medicine/no you cannot take a taxi from VAMC Houston to Bowie county because the doctor said go straight home), yes both has been done and they expected the VA to pay for it. I have invited someone from the TVC Health Care Advocacy Program to tell you how they can help with situations based the VHA Topics. Some of you have to new VetraSpec program or would like to know more about it, so I invite the TVC Point of Contact to join us.

Lastly, I will tell you about some nice to know VHA Medical programs: Adult Day Health Care, Home Based Primary Care, Homemaker and Home Health Aide Care, Hospice Care, Palliative Care, Respite Care, and Remote Monitoring Care. Again, we cannot tell veterans these programs are available if we do not know about them.

As I stated before if I get the Power Point ahead of time I will send it out to. I asked the speakers if you could submit question now for them to be prepared to answer they said yes. So, send mw you question on the topics listed above and I will pass then to the speakers. PLEASE do not ask them to tell you about a particular veteran or your personal case. We want help you to understand the program type questions.

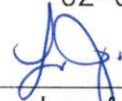
Invites and agenda to follow in about two weeks. If you are going to stay overnight in Mount Pleasant, please make hotel arrangements.

Hope to see you soon,

Paula

APPROVED

02-05-2019



Lee Ann Jones,
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: David A Gray
POSITION: Justice of the Peace Pct 1 and 4
DEPARTMENT: Justice of the Peace Pct 1 and 4
DATE: January 18, 2019

CONFERENCE: Texas Justice Court Training Center- East Texas JPCA
Meeting/Training Session

LOCATION: Tyler, Texas

DATE: March 6-7, 2019

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 2

Does the conference meet your educational requirement for the year? **NO**

If not, how much of your requirements will be met by this conference?

How much of your requirements have been met already, not counting this conference?


10 hours civil training

How many days have you been away from your job this year for conferences, not counting this conference? **0**

Do you have sufficient funds in your budget for this conference? **Yes**

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

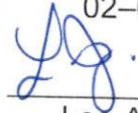
Civil Law training done by the Texas Justice Court Training Center and ETJPCA meeting. This is much needed training to keep current with judicial practices to better serve Panola County.



**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

APPROVED

02-05-2019



Lee Ann Jones,
County Judge

NAME: David A Gray

POSITION: Justice of the Peace Pct 1 and 4

DEPARTMENT: Justice of the Peace Pct 1 and 4

DATE: January 28, 2019

CONFERENCE: Texas Justice Court Judges Association-
Inquests, Cause of Death and the Autopsy

LOCATION: Tyler, Texas

DATE: April 1-2, 2019

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 2

Does the conference meet your educational requirement for the year? **NO**

If not, how much of your requirements will be met by this conference?

How much of your requirements have been met already, not counting this conference?

10 hours civil training

How many days have you been away from your job this year for conferences, not counting this conference? **0**

Do you have sufficient funds in your budget for this conference? **Yes**

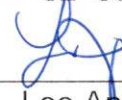
Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Advanced Inquest Training. This is much needed training to keep current with judicial practices to better serve Panola County.



APPROVED

02-05-2019



Lee Ann Jones,
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME: Toni Hughes
POSITION: JP2
DEPARTMENT: Justice of the Peace Ret 2 & 3
DATE: January 24, 2019
CONFERENCE: Inquests, Cause of Death & Autopsy
LOCATION: Tyler, Tx
DATES: 4/1/19 to 4/2/19

Does the conference meet your educational requirement for the year? no

If not, how much of your requirements will be met by this conference? —

How much of your requirements have been met already, not counting this conference?

none

How many days have you been away from your job this year for conferences, not counting this conference? none

Do you have sufficient funds in your budget for this conference? yes

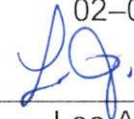
Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

This school will be loaded with information that is helpful to our position. The topics will refresh and teach materials regarding techniques to best execute some of the required reports and functions required by Death Investigations. It will teach new/different ways to better understand some of the processes and requirements when Deaths occur. And will teach inquest safety at death scenes, which is very important, especially with the dangerous scenes we seem to have happening in our own County.

**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

APPROVED

02-05-2019



Lee Ann Jones,
County Judge

NAME: TONI HUGHES

POSITION: JUSTICE OF THE PEACE

DEPARTMENT: JUSTICE OF THE PEACE, PRECINCT TWO & THREE

DATE: 01/15/2019

CONFERENCE: FY_2019 JUSTICE OF THE PEACE SEMINAR

LOCATION: ROCKWALL, TX

DATES: APRIL 22 – APRIL 25, 2019

Does the conference meet your educational requirement for the year? yes

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

NONE_____

How many days have you been away from your job this year for conferences, not counting this conference? _____NONE_____

Do you have sufficient funds in your budget for this conference? ____YES_____

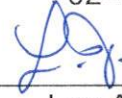
Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

This is a mandated school attendance that is required yearly to maintain status as Justice of the Peace. There are Civil and Criminal hours that are required by the State of Texas to be fulfilled to meet educational requirements. This school teaches a majority of those hours.

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED

02-05-2019



Lee Ann Jones,
County Judge

NAME: MARIA HERNANDEZ

POSITION: CRIMINAL CLERK

DEPARTMENT: JUSTICE OF THE PEACE PCT 2 & 3

DATE: JANUARY 28, 2019

CONFERENCE: Court Security, Legal Jeopardy, Dealing with Difficult People

LOCATION: TYLER, TX

DATES: MARCH 06, 2019 – MARCH 07, 2019

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference? YES

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Legal Jeopardy, Dealing with Difficult People, Landlord Tenant Scenarios

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED

02-05-2019

Lee Ann Jones,
County Judge

NAME: MARIA HERNANDEZ

POSITION: CRIMINAL CLERK

DEPARTMENT: JUSTICE OF THE PEACE PCT 2 & 3

DATE: JANUARY 28, 2019

CONFERENCE: APRIL FOOLS CLERK SCHOOL – NO JOKE 10
HOUR SEMINAR

LOCATION: TYLER, TX

DATES: APRIL 01, 2019 – APRIL 02, 2019

Does the conference meet your educational requirements for the year? NO

If not, how much of your requirements will be met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference? YES

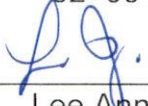
Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

LEARN ENFORCEMENTS PROCEDURES IN CIVIL CASES. TO LEARN
EFFECTIVE PROCEDURES FROM FILING THRU POST JUDGMENT.

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED

02-05-2019


Lee Ann Jones,
County Judge

NAME: MARYSUE KIPER

POSITION: CIVIL CLERK

DEPARTMENT: JUSTICE OF THE PEACE PCT 2 & 1

DATE: JANUARY 28, 2019

CONFERENCE: Court Security, Legal Jeopardy, Dealing with Difficult People

LOCATION: TYLER, TX

DATES: MARCH 06, 2019 – MARCH 07, 2019

Does the conference meet your educational requirements for the year? NO

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Legal Jeopardy, Dealing with Difficult People, Landlord Tenant Scenarios

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED

02-05-2019



Lee Ann Jones,
County Judge

NAME: MARYSUE KIPER

POSITION: CIVIL CLERK

DEPARTMENT: JUSTICE OF THE PEACE PCT 2 & 1

DATE: JANUARY 28, 2019

CONFERENCE: APRIL FOOLS CLERK SCHOOL – NO JOKE 10
HOUR SEMINAR

LOCATION: TYLER, TX

DATES: APRIL 01, 2019 – APRIL 02, 2019

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PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

APPROVED

02-05-2019



Lee Ann Jones,
County Judge

NAME: CLARISSA MONREAL

POSITION: CRIMINAL CLERK

DEPARTMENT: JUSTICE OF THE PEACE PCT 1 & 4

DATE: JANUARY 28, 2019

CONFERENCE: Court Security, Legal Jeopardy, Dealing with Difficult People

LOCATION: TYLER, TX

DATES: MARCH 06, 2019 – MARCH 07, 2019

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Legal Jeopardy, Dealing with Difficult People, Landlord Tenant Scenarios

PANOLA COUNTY OFFICIAL/EMPLOYEE
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